



CORPORATE CERTIFICATES FOR LEGAL REPRESENTATIVES

Certificate Policy

Version: 171121

Classification: Public

ATTENTION: The current version of this document may be found in electronic format on the Firmaprofesional website: <https://www.firmaprofesional.com/cps>

Version History

Version	Section and changes	Publication date
6.0	To view changes from previous versions, please send an email to info@firmaprofesional.com	15/04/2014
160630	<p>Change of template and version numbering, starting to follow the format YYMMDD (year, month and day of publication)</p> <p>Inclusion of this paragraph.</p> <p>Adaptation of the profile of Legal Representative certificates proposed by the Secretariat SGIADSC and inclusion of its OID.</p> <p>Inclusion of the OID according to ETSI EN 319 411-2 in the version in force at the time of publication of this policy.</p> <p>Details:</p> <ul style="list-style-type: none">● Section "3.1 Period of validity of certificates":<ul style="list-style-type: none">○ The maximum duration will be 5 years.● Section "3.2 Signature Creation Devices":<ul style="list-style-type: none">○ Adapted to broadcast on other types of devices (different to DSCF) as well as DSCF.● Section "4.1. Certificate Issuing Process ":<ul style="list-style-type: none">○ Processing of certificates including issuing in types other than DSCF.○ Removal of the last paragraph for not providing relevant information.● Section "5. Profile Certificates ":<ul style="list-style-type: none">○ Altered the fields and extensions.	30/06/2016
171121	<p>Adaptation to the eIDAS.</p> <p>Added centralized Qualified Electronic Signature Creation Device (QSCD).</p>	21/11/2017

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1. INTRODUCTION

1.1. General Description

Corporate Certificates for Legal Representatives are recognized certificates of a natural person according to the Law 59/2003, December 19, on Electronic Signatures that identifies the subscriber as a Corporation (companies, organizations, entities, etc.) and the signer as the legal representative of that Corporation.

Corporate Certificates for Legal Representatives are qualified certificates since they meet the requirements set out in Annex I of Regulation (EU) 910/2014.

The application for and issuance of Certificates for Legal Representatives is performed by the Firmaprofesional Registration Authorities.

In the present document the special conditions concerning this type of certificate are set out. This Certificate Policy (henceforth "CP") complies with the Certification Practices Statement (henceforth the "CPS") of Firmaprofesional, which is incorporated here by reference.

1.2. Identification of the Document

Name:	CP Corporate Certificates for Legal Representatives
Version:	171121
Description:	Certification Policy for Corporate Certificates for Legal Representative
Date of Issue:	21/11/2017
OIDs	On portable QSCD: 1.3.6.1.4.1.13177.10.1.11.1 (property of Firmaprofesional) 0.4.0.194112.1.2 (according to EN 319 411-2 ETSI) On centralized QSCD: 1.3.6.1.4.1.13177.10.1.11.3 (property of Firmaprofesional) 0.4.0.194112.1.2 (according to EN 319 411-2 ETSI) On other devices: 1.3.6.1.4.1.13177.10.1.11.2 (on other devices) 0.4.0.194112.1.0 (according to ETSI EN 319 411-2) Device Independent: 2.16.724.1.3.5.8 (Secretariat SGIADSC)
Location	http://www.firmaprofesional.com/cps

2. PARTICIPATING ENTITIES

2.1. Trust Service Provider (TSP)

These certificates must be issued by Firmaprofesional as a Trust Service Provider that issues certificates recognized pursuant to Law 59/2003 on Electronic Signatures and qualified according to the EU Regulation 910/2014.

2.2. Registration Authority (RA)

The management of applications and issuance of the certificates will be performed by entities who act as Registration Authorities of Firmaprofesional.

2.3. Applicant

The applicant must be the legal representative of the Corporation subscribing to the certificate: single or joint administrator, or representative with general powers.

2.4. Subscriber

The subscriber will be the Corporation that owns the certificate.

2.5. Signer

The signer is the natural person identified by their forename, surnames and NIF, which coincide with the details of the applicant.

The signer is the natural person who creates the electronic signature.

2.6. Parties relying on the certificates

These certificates are recognized certificates that meet the requirements established in the Law on Electronic Signatures.

Parties relying on a certificate must be aware of the limitations in its use, both quantitative and qualitative, which are set out in the CPS and the present CP.

3. CHARACTERISTICS OF THE CERTIFICATES

3.1. Period of validity of the certificates

The period of validity will be as specified in the certificate itself, with a maximum of 5 years.

3.2. Electronic Signature Creation Devices

In cases where Firmaprofesional can ensure that the cryptographic keys of the signer have been created on a **portable** Qualified Electronic Signature Creation Device (QSCD), in compliance with the requirements set out in Article 24 of the Law 59/2003, of 19 December, on Electronic Signatures and Annex II of the EU Regulation 910/2014 this condition will be indicated on the certificate itself using the following fields:

- "Certificate Policies" extension with OID value "**1.3.6.1.4.1.13177.10.1.11.1**"
- QcStatement extension with the value "id-etsi-QCS-QcSSCD" enabled

In cases where Firmaprofesional can ensure that the cryptographic keys of the signer have been created on a **centralized** Qualified Electronic Signature Creation Device (QSCD), in compliance with the requirements set out in Article 24 of the Law 59/2003, of 19 December, on Electronic Signatures and Annex II of the EU Regulation 910/2014 this condition will be indicated on the certificate itself using the following fields:

- "Certificate Policies" extension with OID value "**1.3.6.1.4.1.13177.10.1.11.3**"
- QcStatement extension with the value "id-etsi-QCS-QcSSCD" enabled

In any other case the condition will be indicated on the certificate itself using the following fields:

- "Certificate Policies" extension with OID value "**1.3.6.1.4.1.13177.10.1.11.2**"
- QcStatement extension with the value "id-etsi-QCS-QcSSCD" disabled

3.3. PRIVATE USE OF CERTIFICATES

3.3.1. Appropriate uses of the certificates

The certificates issued by Firmaprofesional may be used under the terms established by current regulations applicable to electronic signatures, with the additional conditions set out

in the CPS and this CP.

These certificates can be used for the following purposes:

- To identify the signer as the legal representative of a corporation.
- To guarantee the integrity of the signed document.
- To identify the signer of the document.

The use of these certificates in relations between the signer and public authorities and for strictly private uses is permitted.

3.3.2. Unauthorized use of certificates

Any use that is contrary to Spanish and European Union regulations, international agreements ratified by the Spanish state, customs, morals and public order is not allowed. Use other than set out in this CP and in the CPS is also not allowed.

Using a certificate for document encryption is not recommended.

3.4. Rates

Firmaprofesional will charge the Subscriber according to the agreement specified in the contract to provide services signed by the parties.

Firmaprofesional will set the rates which it deems appropriate to subscribers, as well as specifying the methods of payment deemed most appropriate in each case. For more details about the price and terms of payment for certificates the Commercial Department of Firmaprofesional should be consulted.

4. OPERATING PROCEDURES

4.1. Process for issuing certificates

The steps for obtaining the certificate are as follows:

a) Application

Applications for these certificates must be made directly to Firmaprofesional via any employee acting as an RA of Firmaprofesional.

b) Acceptance of the application

Firmaprofesional will verify the personal details of the applicant and their status as a Legal Representative of the Organization.

This verification will be carried out either through a telematic consultation of the Business Register or by reviewing the presented notarial certification or the official bulletin as indicated by the applicant

c) Processing

Each Firmaprofesional Registration Authority will have a number of people accredited to act as an RA Operator in their dealings with Firmaprofesional. The RA Operators have been authorized to perform this function and have been previously trained in the operation of issuing certificates. Each RA Operator will have a Digital Certificate on their own QSCD, permitting them to manage user certificate requests.

The processing stages are as follows:

1. Key generation

The RA Operator will validate the veracity and accuracy of the signer's details, especially their status as legal representative of the company.

The RA Operator is responsible for the generation of the key pair either by using a QSCD approved by Firmaprofesional, using appropriate cryptographic methods, or by providing the applicant with the necessary information to generate the key pair in their own system.

2. Issuance of certificates

The RA Operator will generate the certificate request in a standard format and send it to Firmaprofesional.

Firmaprofesional will verify the integrity of the request that has been generated by a duly authorized RA operator. After this validation they will proceed to issue the certificate.

3. Delivery

Once the certificate is generated and before the RA can deliver it to the signer, the latter must:

- Appear before the RA in accordance with Article 13 of Law 59/2003, except in cases where their presence is not required for the collection.



- Formally accept delivery of the certificate and leave documentary evidence with the RA.

Finally, the RA will present the certificate to the signer and either deliver the QSCD or provide the means for the applicant to install it on their systems.

4.2. Certificate revocation

As specified in the Certification Practice Statement (CPS).

4.3. Renewal of certificates

The signer must contact a Firmaprofesional RA and proceed with the generation of a new certificate.

5. CERTIFICATE PROFILE

5.1. Distinguished Name (DN)

DN Field	Name	Description
CN, Common Name	Name	See specific table (12345678Z Pedro Antonio López (R:B0085974Z))
OI, OrganizationIdentifier	Registration Details	Tax Identification Number (TIN) for a legal person (In Spanish CIF), exactly as it appears in the official registers. Coded according to the European law ETSI EN 319 412-1 (VATES-B0085974Z)
O, Organization	Organization	Business name, exactly as it appears in the official registers
Description (2.5.4.13)	Codification of the public document detailing the powers of the signer of the registration details ¹	Reg:XXX/Sheet:XXX/Volume:XXX/Section:XXX/Book:XXX/Folio:XXX /Date: dd-mm-aaaa /Inscription:XXX Notary: Given name Surname1 Surname2 /Protocol Number: XXX /Award date: dd-mm-aaaa In Official Bulletins: Bulletin: XXX /Date: dd-mm-aaaa /Resolution Number: XXX
C, Country	Country	Two digit country code according to ISO 3166-1. "ES" by default.
serialNumber	Serial number	TIN (Tax Identification Number) for a natural person (In Spanish NIF), ID number for foreigners (In Spanish NIE) or passport number of the signer ² .
SN, surName	Surname	Surname of the signer exactly as it appears in the presented ID document
GN, givenName	Given name	Given name of the signer exactly as it appears in the presented ID document

5.1.1. Common Name

Field	Content	Example	Size*
TIN for a natural person (in Spanish NIF)	ID number/ID number for foreigners	12345678Z	10
Name	Exactly as it appears in the ID document	Pedro Antonio	

¹ The details must be exactly the same as specified in the official document, including, if they appear, the character “/”.

² In case the signer doesn't have a TIN for a natural person (in Spanish NIF) or ID number for foreigners (in Spanish NIE), a passport number must be provided in the format indicated in the corresponding section of the CPS.



Surname 1	Exactly as it appears in the DNI/NIE document	López	
Literal	(R:		4
Company TIN for a natural person	TIN for a natural person (in Spanish NIF) of the company exactly as it appears in the official registers.	B0085974Z	9
Literal)		2

*(counting posterior blank spaces)

5.2. Common certificate extensions

Extension	Note	Values
X509v3 Subject Alternative Name	-	<p>(optional) RFC822:<signers' email> directoryName: 1.3.6.1.4.1.13177.0.1: Given name of the natural person exactly as it appears in the presented ID document. 1.3.6.1.4.1.13177.0.2: First surname of the natural person exactly as it appears in the presented ID document 1.3.6.1.4.1.13177.0.3: Second surname of the natural person exactly as it appears in the presented ID document (this field may be left empty)</p>
X509v3 Basic Constraints	Yes	CA:FALSE
X509v3 Key Usage	Yes	Digital Signature Content Commitment Key Encipherment,
X509v3 Extended Key Usage	-	TLS Web Client Authentication E-mail Protection
X509v3 Subject Key Identifier	-	<id of the public key of the certificate, obtained from the hash of the certificate>
X509v3 Authority Key Identifier	-	<id of the public key of the CA's certificate, obtained from the hash of the CA's certificate>
X509v3 CRL Distribution Points	-	<URI of the CRL>
X509v3 Authority Information Access	-	Access Method: Id-ad-ocsp Access Location: <URI that gives access to the OCSP service> Access Method: Id-ad-calssuers Access Location: <URI that gives access to the certificate of the issuing CA>

5.3. Extensions of the certificates, without QSCD

X509v3 Certificate Policies	-	<p><OID of the certification policy corresponding to the certificate> 1.3.6.1.4.1.13177.10.1.11.2</p> <p><URI of the CPS> <i>User Notice: "Éste es un Certificado Corporativo de Representante Legal cualificado. Dirección del prestador de servicios de confianza: Paseo de la Bonanova, 47. 08017 Barcelona"³</i></p> <p><OID of the European certification policy: 0.4.0.194112.1.0> (Corresponding to the policy for qualified EU certificates issued to natural persons "QCP-n", without using a QSCD)</p> <p><OID of the natural person representing the legal person according to Secretariat SGIADSC: 2.16.724.1.3.5.8 ></p>
QcStatements	-	<p><i>Id-etsi-qcs-QcCompliance: 0.4.0.1862.1.1</i> (indicating that the certificate qualified)</p> <p><i>Id-etsi-qcs-QcRetentionPeriod: 0.4.0.1862.1.3</i> (with a value of 15 years)</p> <p><i>Id-etsi-qcs-QcPDS⁴: 0.4.0.1862.1.5</i> (URI: https://www.firmaprofesional.com/cps/pds_en.pdf)</p> <p><i>Id-etsi-qcs-QcType: 0.4.0.1862.1.6.1</i> (qct-sign, indicates that it is a certificate to create electronic signatures).</p>

³ "This is a qualified Corporate Certificate for the Legal Representatives. The address of the Trust Service Provider: Paseo de la Bonanova, 47. 08017 Barcelona"

⁴ Mandatory in English. QcPDS can be included in other languages.

5.4. Extensions of the certificates, with QSCD

X509v3 Certificate Policies	-	<p><OID of the certification policy corresponding to the certificate> 1.3.6.1.4.1.13177.10.1.11.1: QSCD portable 1.3.6.1.4.1.13177.10.1.11.3: QSCD centralized</p> <p><URI of the CPS> <i>User Notice: "Éste es un Certificado Corporativo de Representante Legal cualificado, en DCCF. Dirección del prestador de servicios de confianza: Paseo de la Bonanova, 47. 08017 Barcelona"⁵</i></p> <p><OID of the European certification policy: 0.4.0.194112.1.2> <i>(Corresponding to the policy for qualified EU certificates issued to natural persons "QCP-n", using a QSCD)</i></p> <p><OID of the natural person representing the legal person according to Secretariat SGIADSC: 2.16.724.1.3.5.8 ></p>
QcStatements	-	<p><i>Id-etsi-qcs-QcCompliance: 0.4.0.1862.1.1 (indicating that the certificate qualified)</i></p> <p><i>Id-etsi-qcs-QcRetentionPeriod: 0.4.0.1862.1.3 (with a value of 15 years)</i></p> <p><i>Id-etsi-qcs-QcPDS⁶: 0.4.0.1862.1.5 (URI: https://www.firmaprofesional.com/cps/pds_en.pdf)</i></p> <p><i>Id-etsi-qcs-QcType: 0.4.0.1862.1.6.1 (qct-esign, indicates that it is a certificate to create electronic signatures).</i></p> <p><i>Id-etsi-qcs-QcSSCD: 0.4.0.1862.1.4 (indicates that a private key is kept on a QSCD)</i></p>

⁵ "This is a qualified Corporate Certificate for the Legal Representatives, on a QSCD. The address of the Trust Service Provider: Paseo de la Bonanova, 47. 08017 Barcelona"

⁶ Mandatory in English. QcPDS can be included in other languages.